

AVONDALE STUDENT LIFE LEADERSHIP SCHOLARSHIPS

Position: ASA Social Co-Leader/s

Campus: Lake Macquarie

Reports to: Student Life Co-ordinator

POSITION ELIGIBILITY:

To ensure that you are eligible for this position, please read the 'Application Eligibility Form' available at avondalestudentlife.com/eligibility.

POSITION PURPOSE

The Social Co-leader/s will organise and promote social events to create opportunities for community, taking into consideration the different student cohorts.

KEY RESPONSIBILITIES

- Present event calendar and event brief to the ASA President to ensure a well-balanced and well-suited programme of events is achieved each semester.
- Work with the ASA Media Officer to ensure all social plans are included in ASL's social media content calendar.
- Event advertising content is given to the ASA Media Officer at the start of each semester.
- Ensure event photography brief is given to the ASA Head Photographer no later than two weeks prior to the event date.
- All events adhere to Avondale's mission, values and ethos.
- Present pre and post event feedback to ASA meetings.
- Participate in Orientation, e.g. part of the welcome team.
- Participate in Pulse e.g., set-up, pack-down.
- Host at least one PULSE program per semester to promote community
- Attend student leadership training sessions.
- Co-ordinate weekly Variety Hour (live music)

PERSON SPECIFICATION:

- Strong people skills
- Ability to work as part of a team and equally well working independently
- Good communication skills
- Needs to be a highly dedicated, organised and trustworthy person.
- Uphold Avondale's mission, values and ethos

KEY OUTCOMES:

- Provide consistent social events throughout the academic year
- Ensure the effective management of all social events

RELEVANT EXPERIENCE:

- The position requires good people skills and excellent communication skills. The SAC leader will have strong organisational skills, be highly motivated and eager to learn.
- Preferably would have some experience in working in a team environment

TERM OF APPOINTMENT

- One full academic calendar year.

REMUNERATION

- Honorary scholarship - *see payment Schedule 1 on Eligibility Form.