

AVONDALE STUDENT LIFE LEADERSHIP POSITIONS

POSITION: ANSA SOCIAL ACTIVITIES LEADER

REPORTS TO: SYDNEY CAMPUS STUDENT LIFE SERVICES

Position Purpose

The ANSA Social Leader will organise and promote social events to create opportunities for community; taking into consideration the different student cohorts.

Key Responsibilities

- Developing a team of students to assist in the planning and implementation of social events.
- Working with the ANSA Treasurer to allocate the appropriate budgets for operating the social plans.
- Maintaining a close working relationship with Sydney Campus Student Life Services, seeking advice and assistance to ensure a well-balanced and well-suited program of events is achieved each semester.
- Work with the ANSA Media Officer to ensure all social plans are included in ANSA social media content calendar.
- Event advertising content is given to the ANSA Media Officer two weeks' in advance.
- Ensure event photography brief is given to the ANSA Media Officer two weeks' in advance.
- All events adhere to Avondale's mission, values and ethos.
- Present pre and post event feedback to ANSA meetings.
- Participate in ANSA registration days.

Relevant Experience

- The position requires good people skills and excellent communication skills. The ANSA Social Officer will have strong organisational skills, be highly motivated and eager to learn.
- Preferably would have some experience in working in a team environment.
- A good organizer and one able to motivate students.

Person Specification

- Uphold Avondale's mission, values and ethos
- Strong people skills
- Ability to work as part of a team and equally well working independently
- Good communication skills
- Needs to be a highly dedicated, organised and trustworthy person

Key Outcomes

- Provide consistent social programs
- Ensure the effective management and promotion of the social programs

Term of appointment - One full academic calendar year

Remuneration: refer to Schedule 1 (pro-rata applies)