

AVONDALE STUDENT LIFE LEADERSHIP SCHOLARSHIPS

POSITION: ANSA SOCIAL ACTIVITIES LEADER

REPORTS TO: SYDNEY CAMPUS CHAPLAIN - STUDENT LIFE SERVICES

POSITION PURPOSE

The ANSA Social Leader will organise and promote social events and sport activities on the Sydney campus; will create opportunities for community, taking into consideration the different student cohorts.

KEY RESPONSIBILITIES

- Developing a team of students to assist in the planning and implementation of social/sport events.
- Working with the ANSA Treasurer to allocate the appropriate budgets for operating the social plans.
- Maintaining a close working relationship with Sydney Campus Student Life Services, seeking advice and assistance to ensure a well-balanced and well-suited program of events is achieved each semester.
- Work with the ANSA Media Leader to ensure all social /sport plans are included in ANSA social media content calendar.
- Event advertising content is given to the ANSA Media Officer two weeks in advance.
- Ensure event photography brief is given to the ANSA Media Officer two weeks in advance.
- All events adhere to Avondale's mission, values and ethos.
- Present pre and post event feedback to ANSA meetings.
- Participate in ANSA orientation days/special events/open days.

RELEVANT EXPERIENCE:

- Uphold Avondale's mission, values and ethos
- The position requires good people skills and excellent communication skills.
- The ANSA Social leader will have strong organisational skills, be highly motivated and eager to learn.
- Preferably, would have some experience working in a team environment.
- A good organizer and one able to motivate students.

PERSON SPECIFICATION:

- Uphold Avondale's mission, values and ethos
- Strong people skills
- Ability to work as part of a team and equally well working independently
- Good communication skills
- Needs to be a highly dedicated, organised and trustworthy person

KEY OUTCOMES:

- An effective, functional, accountable and contributing member of the ANSA team
- Provide consistent social programs and sport activities throughout the academic year
- Ensure the effective management and promotion of the social programs and sport activities
- Network with Campus entities for sport activities

TERM OF APPOINTMENT: For one academic year

REMUNERATION: See payment schedule 1 (*pro-rata applies*)