



AVONDALE STUDENT LIFE LEADERSHIP SCHOLARSHIPS

Position: ASA Cultural Support Officer

Campus: Lake Macquarie

Reports to: Chaplain (Lake Macquarie Campus) / ASA President

POSITION ELIGIBILITY :

To ensure that you are eligible for this position, please read the 'Application Eligibility Form' available at avondalestudentlife.com/eligibility.

POSITION PURPOSE

The Cultural Support Officer will play a pivotal role in providing support to the diverse cultural groups represented at Avondale University. The Cultural Support Officer will be responsible for co-ordinating, facilitating, supporting and promoting diverse cultural activities for Avondale University.

KEY RESPONSIBILITIES

- Identify cultural support needs on the Lake Macquarie Campus
- Provide a range of effective cultural support services (negotiated with and supported by Chaplaincy)
- Increase awareness of the role of the Cultural Support Officer
- Ensure the effective planning, coordination and support of intentional Cultural Support initiatives
- Host one PULSE program per semester, promoting the Cultural Support space
- Participate in Orientation Week (O-Week) activities.
- Work with the Chaplain in the creation of an action plan for the academic year (e.g. events that will be run throughout the year).
- Liaise with the International Student Officer regarding support of International Students.

PERSON SPECIFICATION:

- Uphold Avondale's mission, vision, values and ethos
- Strong people skills
- Ability to work as part of a team and equally well working independently
- Good communication skills
- Be a student at Avondale University
- Needs to be a highly dedicated, organised and trustworthy person.

KEY OUTCOMES:

- Provide and promote a range of cultural support services
- Assist in providing a voice for those from diverse backgrounds/cultures
- Provide support for International Students

RELEVANT EXPERIENCE:

- Leadership skills
- Have some experience in working in a team environment.

TERM OF APPOINTMENT

- One full academic calendar year.

REMUNERATION

- Honorary scholarship - *see payment Schedule 1 on Eligibility Form.