

AVONDALE STUDENT LIFE LEADERSHIP SCHOLARSHIPS

Position: ASA President (Campus Culture)

Campus: Lake Macquarie

Reports to: Chief Students and Engagement Officer / Student Life Co-ordinator

POSITION PURPOSE

The ASA President role plays a crucial part in implementing Avondale's mission and promoting the social, spiritual, welfare and academic support of their peers.

The ASA President works with Student Life to further the purpose of Avondale, facilitate and encourage a positive student experience, and advocate for and represent student issues. The ASA President shall work with the Student Life Team, ASA Council and Avondale Administration to advance the education and support of Avondale students by:

- Enhancing the learning experience of students while at Avondale;
- Promoting the interests and welfare of students;
- Initiating and implementing improvements for Avondale students.
- Co-ordinating and supporting the activities of students; and
- Contribute to providing amenities and services for students.

KEY RESPONSIBILITIES

- Aim to ensure all student interests are being represented and promoted through the services and activities of ASA.
- Work with the ASA members to achieve the objectives of ASA to:
 - Further the purpose of Avondale
 - Facilitate and encourage the Avondale student experience
 - Advocate for and represent students by assisting in the communication of issues raised by students to the appropriate governing body (e.g., University Life Committee, Avondale Council via the Vice-ASA President).
- Seek feedback from students and understanding the issues important to them.
- Be a representative of Avondale University Life Committee, WHS Committee, attend Avondale Student Life staff meetings, and act as proxy for Avondale Academic Board, Avondale Library Committee, Avondale Disciplinary Board.
- Setting agendas, organising and chairing ASA Council meetings at least fortnightly.
- Meet regularly with the Chief Students and Engagement Officer and Student Life Co-ordinator to report on student issues.
- Be accountable for the sound management of ASA financials.
- Participate in Orientation, e.g., recruit, organise and be part of the welcome team, set-up ASA stall to profile ASA and sell Avondale merchandise.
- Participate in Move-in day.
- Manage and organise ASA representation at the weekly PULSE, e.g., set-up, pack-down and man the ASA stall (e.g., promoting support services, life after 5, spiritual life etc)
- Host at least one PULSE program per semester to promote community and spread awareness of the ASA

- Attend student leadership training sessions.
- Carry out such other duties or responsibilities as may be reasonably required within the incumbent's knowledge, skill and ability.
- Manage the Student Life reception desk minimum one day a week.

THE FOLLOWING ATTRIBUTES WOULD CONTRIBUTE TO SUCCESS IN THE ROLE OF ASA PRESIDENT:

- Clear understanding of, and engagement with the University's mission, vision, values and ethos
- Passion and enthusiasm for improving student life at Avondale
- Acts with integrity
- Organised and hardworking
- Enthusiastic and proactive
- Collaborative
- Able to consult effectively with students, staff and university stakeholders
- Able to manage competing priorities
- Effective communication and interpersonal skills
- Able to effectively coordinate a team of peers and achieve agreed outcomes
- Leadership ability and experience

KEY OUTCOMES:

- Positive communication between Avondale students and Avondale Administration
- The smooth operation of ASA
- Improved student life

TERM OF APPOINTMENT

- One full academic calendar year.

REMUNERATION

- Honorary scholarship - *see payment Schedule 1 on Eligibility Form (pro-rata applies)